

AUSCARE User Guide



Viewing Results in AUSCARE

Learn how to search for results, identify critical findings, and sign off on reports.

Contents

Searching for Patient Results	3
Searching via Patient Name	3
Searching via UR Number	4
Searching via My Tasks	4
Navigating Pathology Results - My Task Menu	5
Cumulative View	6
Report View	7
Interpreting Symbols	8
Signing off Pathology Reports	9

Searching for Patient Results



There are two main methods to search for your patients results: by searching via patient demographics, or by using the My Tasks menu to access patients in your favourite lists.

Searching Via Patient Demographics

auscare
SURNAME, FIRST
Enquiry

Patient Demographics
UR/MRN:
Surname:
Given:
DOB:
Sex: Male Female
 Both
Clear Search

Location Attributes
HCF:
Unit:
Ward:

It is best practice to search for a patient result via Patient Name and/or UR number. If you would like to extract by HCF, Ward, or Doctor, please contact Client Services for assistance at pathclientservices@austin.org.au

To search for a specific patient's results, first make sure you are on the *Enquiry* screen. The *Patient Demographic* search bar is on the left side of the screen.

There are two ways in which you can use this area to search for your patient results.

1. Patient Name
2. Patient UR number

1. Searching Via Patient Name (Preferred Method)

Searching via the patient's name is the preferred method when searching for a patient's results.

auscare
SURNAME, First
Enquiry

Patient Demographics
UR/MRN:
Surname:
Given:
DOB:
Sex: Male Female
 Both
Clear Search

You **MUST** use the patient surname when searching for results using this method.

NOTE

AUSCARE will display up to 1000 patients from the list of all patients who have the searched surname. Therefore, it is recommended to use more than just their surname when searching for a patient's result.

AUSCARE will also search for results that are phonetically similar. Given this it is recommended to use the patient's surname, given name, and DOB.

Keep the Sex set to *Both*.

Date of Birth and/or sex search fields cannot be used as a search option without part of, or the entire surname.

Once you have entered the demographic information into the relevant fields, click the blue Search button below.

Your search results will appear in a list to the right.

The screenshot shows the AUSCARE interface with the 'Patient Demographics' section on the left and a table of search results on the right. The table has columns for 'S Identity', 'Name', 'D.O.B.', 'Sex', 'Ward', and 'Last Collection'. Two results are shown: 'TEST Mildura' (DOB: 28-Mar-1985, Female) and 'TEST Mildura 2' (DOB: 23-Jan-2000, Male). A red box highlights the table area.

If you make a mistake when entering the patient information, click the blue *Clear* button underneath the *Patient Demographics* fields.

This will allow you to reapply the demographic information to the fields and attempt your search again.

2. Searching Via UR Number

By searching via an individual UR, you will only retrieve patient results for that specific healthcare (HCF) facility. For a full patient history, please search via patient demographics.

To search via the patient's UR, add the patient's UR, including the HCF prefix, to the *UR/MRN* field, and click the blue *Search* button below. Your search results will then appear in a list to the right.

The screenshot shows the AUSCARE interface with the 'Patient Demographics' section on the left. The 'UR/MRN' field is highlighted with a red box and contains the value 'MIL9999999'. The search results table on the right shows one result: 'TEST Mildura' (DOB: 28-Mar-1985, Female). A red box highlights the table area.

Searching Via My Tasks

The *My Tasks* menu allows you to view results for patients included in your favourite lists. To learn how to create favourite lists, refer to the *AUSCARE Guide - Creating Favourites in AUSCARE*.

Once logged in, go to the *My Tasks* menu and click *Favourites*

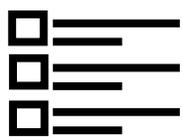
The screenshot shows the AUSCARE interface with the 'My Tasks' menu highlighted with a red box and labeled '1'. Below it, the 'Favourites' option is highlighted with a red box and labeled '2'. The search results table is visible below, with columns for 'S Identity', 'Name', 'D.O.B.', 'Sex', 'Ward', and 'Last Collected'. A 'Print' button is also visible.

Click the radio button for either your *Personal* or *Shared Favourite* list. Once selected, all patients in that list will be displayed. From there, choose the patient whose results you want to view.



If no patients have been allocated to a Personal or Included Shared Favourite list, then the list will not be displayed.

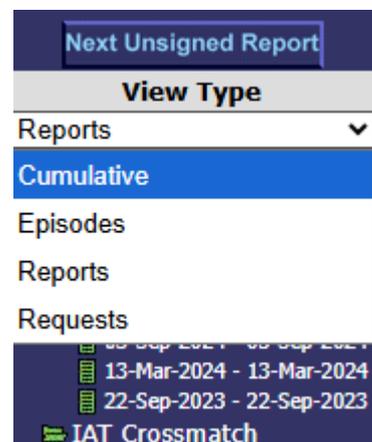
Navigating Pathology Results



Patient pathology results can be displayed in four different view types. Choose the view type that best suits your workflow.

Once you have selected a patient, there are four different view types you can choose from:

1. **Cumulative** - Displays all orderable requests for a patient from a particular department. Results are displayed in an aggregated format, based on the tests that have been selected.
2. **Episode** - A list of results based off the date and time a request was ordered. Results will be displayed similarly to the hard copy report.
3. **Report** - Displays a list of reports, accompanied by its corresponding collection date ranges. Results will replicate the format of a hard copy report.
4. **Request view** - A list of available tests or panels that have been ordered. Results will display similar to the hard copy report.



You can select the view type that fits your requirements. Simply click *View Type* on the left side of the screen and select one of the four options. All view types will display patient results in the body of the screen.

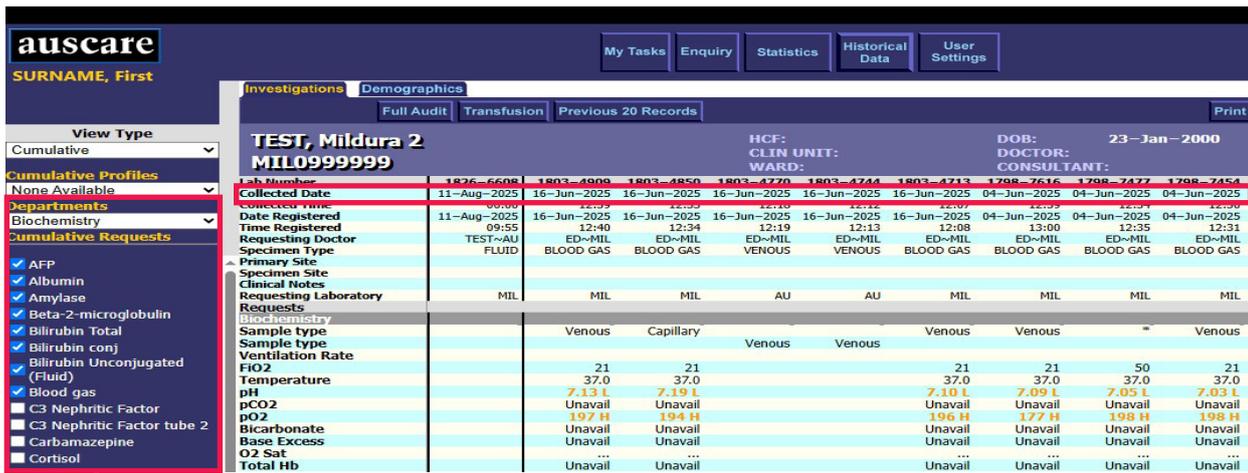
NOTE

Not all interim (unvalidated/unauthorised) results are available for the clinician to view in AUSCARE.

Cumulative Report View

Cumulative is a view of current and past pathology results in an aggregated format including numeric and non-numeric results, result comments, and reference ranges.

When you open the Cumulative View screen, it will show all the episodes that match the request list. A maximum of 20 episodes can be loaded onto the screen at one time.



Collection dates from the most recent (left) to the oldest (right).

Select the test results you wish to view in the cumulative report by selecting their corresponding tick box. Click the Submit button at the end of the list to update the report displayed.

The results are colour-coded to make them easier to interpret.

21	
37.0	A black result means the result is within the reference range.
7.35	
50 H	An orange result means the result is outside the reference range.
17 C	A red result means the result is critical.
28	
1.6	
17 L	
128	

Other possible result options are:
 T/F = To Follow
 Text = Displayed as a hyperlink if the result exceeds the word limit

Episode View

This view is a replica of the hard copy of the paper report.

Sign off the report. Allows you to add notes to the report. Displays information if the patient has a crossmatch or assigned products.

My Tasks Enquiry Statistics Historical Data User Settings

SURNAME, First

Next Unsigned Report

View Type

Episodes

Pathology

- 13:30 20-Nov-2025
 - CG, CTP
- 11:30 20-Nov-2025
 - FBE, PLTCT
- 10:10 20-Nov-2025
 - FBE, RETIC
- 13:00 18-Nov-2025
 - CG, CSFB, CTP
- 13:00 18-Nov-2025
 - UALB, UCL, UK, UNA, UPCR
- 18:28 31-Oct-2025
 - TLR
- 18:28 31-Oct-2025
 - DIFFM, FBE, PLTCT
- 09:00 29-Oct-2025
 - FBE, PLTCT
- 15:15 24-Oct-2025
 - CSFB
- 14:40 24-Oct-2025
 - CSFB
- 04:00 23-Oct-2025
 - CG, CTP
- 15:02 20-Oct-2025
 - CALL
- 15:02 20-Oct-2025
 - FT3, TFT
- 15:00 20-Oct-2025
 - CORT
- 11:00 20-Oct-2025
 - GH1, GH2, GH3, GH90, GHF, GLU120, GLUC30, GLUC60, GLUC90, GLUCF, GTT142
- 11:00 20-Oct-2025
 - GLUC1, GLUC2, GLUCF, GTT141, IN1, IN2, INSF
- 11:00 20-Oct-2025
 - CORT30, CORT60, CORTF, SST1M
- 17:50 03-Oct-2025
 - CORT30, CORT60, CORTF, SST1M
- 11:30 29-Sep-2025
 - FLCR
- 11:30 29-Sep-2025
 - G
- 11:30 29-Sep-2025
 - G
- 11:30 29-Sep-2025
 - UALB, UCL, UCR, UK, UNA

TEST, Mildura
MIL9999999

HCF: DOB: 28-Mar-1985
CLIN UNIT: DOCTOR:
WARD: CONSULTANT:

Austin Pathology
145 Studley Road, Heidelberg (03) 9496 3100
Accredited for Compliance with NPAAC Standards and ISO 15189

Lab No: 1855-8390 Ext Ref:
Collected: 20-Oct-25 15:02 Trial Ref:
Received: 20-Oct-25 15:05 Specimen: BLOOD
Last Mod: 22-Oct-25 Requester: Testing Only

TEST
MILDURA
UR: MIL9999999
DOB: 28-Mar-1985 Age: 40 years
SEX: F Phone:
Address: N
MILDURA 3500
Location: Outpatient

CUMULATIVE REPORT
Laboratory: MIL MIL MIL MIL
Date: 25-Sep-25 25-Sep-25 20-Oct-25 20-Oct-25
Time: 16:00 16:00 15:00 15:02
Episode No.: 18459358 18459506 18558380 18558390
Spec. Type: BLOOD BLOOD BLOOD BLOOD

	Units	Ref. Interval
Fasting	yes	yes No info No info
Thyroid Studies		
TSH	16.0 H	0.96 -- * mU/L (0.38 - 5.30)
ft4	28.34 H	13.53 -- * pmol/L (8.00 - 16.50)
ft3	--	-- * pmol/L (2.4 - 6.0)
Hormones & Fertility Studies		
HCG	3.5	17.9 H -- IU/L (< 5.0)
General Endocrinology		
Cortisol	1057 H	254 * nmol/L (185 - 624)

Request dates from oldest (left) to most recent (right).

Units and reference ranges.

Page 1 of 2

Next

A list of test results based off the date and time a request was ordered.

Number of pages. If there is only one page, this will display as Page 1 of 1.

Allows you to move to the next page of results. This button only appears if there is more than one page.

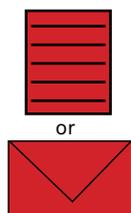
Some test results may span multiple pages. Make sure to scroll to the bottom of the screen to check for additional pages. If there is more than one page, a Next button will appear on the bottom right corner, allowing you to move to the next page.

Notes added on the report are audited. You can view the audit by clicking the Audit button. The notes can be accessed by clicking the Notes button.

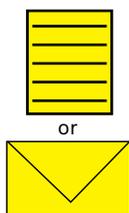
The Transfusion button opens the Transfusion History screen, where you can access the Product Availability and Antibody Register screens.

Episode View - Interpreting Symbols

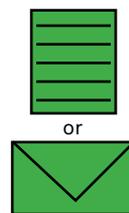
When viewing a list of episodes, an icon may appear which indicates the current status of each report. These icons will display when using Reports, Requests, or Episodes view types.



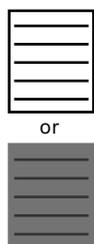
Indicates at least one validated critical result on the request.



Indicates at least one validated abnormal result on the request.



Indicates at least one validated normal result on the request.



Indicates report has been signed off by the clinician (white) or the system (black).



Indicates at least one validated result on the request.



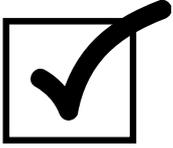
Indicates that the request is unvalidated and no results are available.

The icon representing the most critical status of the results will display.

NOTE

If reports have not been signed off within the expected timeframe, the icons appear as flashing and will remain flashing until the reports are signed off.

Signing off Pathology Reports



The *Sign Off* button is highlighted at the top of the reports screen

Once you have reviewed the results, click the *Sign Off* button. Signing off indicates that you have acknowledged and reviewed the results.

A screenshot of the auscare pathology reports interface. The top navigation bar is dark blue with the 'auscare' logo on the left and buttons for 'My Tasks', 'Enquiry', 'Statistics', 'Historical Data', and 'User Settings' on the right. Below this is a header for 'SURNAME, First' with a 'Next Unsigned Report' button. A secondary navigation bar contains 'Investigations' and 'Demographics' tabs, with 'Sign Off' highlighted in red. Other buttons include '+Notes', 'Audit', 'Transfusion', 'Notes', and 'Favourites'. The main content area shows patient details for 'TEST, Mildura' with ID 'MIL9999999'. It also displays 'HCF:', 'CLIN UNIT:', 'WARD:', 'DOB: 28-Mar-1985', 'DOCTOR:', and 'CONSULTANT:'. Logos for 'Austin Pathology' and 'RCPA' are visible at the bottom.

Austin Health Pathology acknowledges the Traditional Custodians of the land and pays its respects to Elders past, present and emerging.